



Baljaffray Football Club Constitution

Article 1: Name and Affiliation

1.1 Name

The name of the organisation shall be "Baljaffray Football Club," hereinafter referred to as "the Club."

1.2 Affiliation

The Club shall be affiliated with relevant local and regional football associations and shall adhere to their rules and regulations.

Article 2: Objectives

2.1 Purpose

The purpose of Baljaffray Football Club is to provide opportunities for players of all ages to participate in football, promote physical and social development, and foster a love for the game within a supportive community environment.

2.2 Objectives

- To support the independent operation of each age group while ensuring alignment with the Club's overall goals.
- To promote fair play, respect, and teamwork across all age groups.
- To provide guidance and oversight through a central Committee, ensuring the Club maintains financial stability and organisational integrity.
- To engage positively with the local community, promoting youth development and active participation in sports.



Article 3: Structure and Governance

3.1 Structure of the Club

Age Groups: The Club shall consist of various age groups, each managed independently by a designated age group manager and team of coaches.

Central Committee: The Club shall be governed by a Committee, which provides overall direction, support, and resources for the Club and its age groups.

3.2 Responsibilities of Age Groups

Each age group is responsible for:

- Organising and managing its own training sessions, matches, and events.
- Collecting any fees specific to their activities, in addition to Club membership fees.
- Ensuring that all players, coaches, and volunteers adhere to the Club's Code of Conduct and policies.
- Regularly communicating with the Committee on matters such as progress, concerns, and financial updates.

Article 4: Membership

4.1 Eligibility

Membership is open to individuals of all backgrounds who wish to participate in or support the activities of the Club, subject to the availability within specific age groups.

4.2 Categories of Membership

- **Player Members:** Individuals who actively participate in playing for one of the Club's age groups.
- **Coach and Volunteer Members:** Individuals who contribute to the Club by coaching or volunteering.
- **Head Coach Members:** Individuals who are responsible for the running of their specific age group.
- **Committee Members:** Individuals who are part of the Committee that get voted in annually.
- **Honorary Members:** Individuals who have made significant contributions to the Club may be granted honorary membership by the Committee.

4.3 Membership Fees

The Committee shall determine a base membership fee annually. Age groups may collect additional fees for specific activities or events as required.

4.4 Rights of Members

All Head Coach, Committee and Honorary members are entitled to attend General Meetings, vote on Club matters (where applicable), and participate in Club activities.



Article 5: The Committee

5.1 Composition

The Committee shall consist of the following positions:

- Chairperson
- Secretary
- Treasurer
- Child Wellbeing Protection Officer
- PVG Officer
- General Committee Members (the number may be decided based on Club needs)

5.2 Election of Committee Members

Committee members shall be elected at the Annual General Meeting (AGM) by a majority vote of members present. Each member shall serve a term of one year and may stand for re-election.

5.3 Responsibilities of Committee Members

- Chairperson: Provides leadership to the Club, chairs Committee meetings, and represents the Club in the community.
- Secretary: Manages correspondence, records minutes, and maintains Club records.
- Treasurer: Oversees Club finances, including membership fees, budgeting, and financial reporting.
- Child Wellbeing Protection Officer: Escalation point for any child wellbeing issues within the club.
- PVG Officer: Manages the PVG process to obtain PVG for coaches and volunteers.
- General Committee Members: Assist with various Club initiatives and act as liaisons for age groups as required.

5.4 Meetings

- Committee Meetings: The Committee shall meet at least once per quarter to manage Club affairs. A quorum for Committee meetings shall be at least 50% of Committee members.
- Annual General Meeting (AGM): The AGM shall be held annually within three months of the end of the financial year, open to all members, where annual reports are presented and elections are held.
- Extraordinary General Meetings (EGMs): EGMs may be called by the Committee or at the request of at least 10% of the membership to address urgent matters.



Article 6: Financial Management

6.1 Financial Year

The financial year of the Club shall run from the 1st of January to the 31st of December each year.

6.2 Club Account

The Club shall maintain a bank account in its name, managed by the Treasurer with at least two authorised signatories for transactions.

6.3 Financial Contributions of Age Groups

Each age group is financially responsible for its own operations. The Committee shall oversee the collection and management of the base membership fee, while age groups may collect additional fees for specific activities.

6.4 Financial Reporting

The Treasurer shall present a financial report at each Committee meeting and prepare an annual financial statement for the AGM. Age group managers are expected to submit basic financial updates to the Committee as required.

6.5 Auditing

The Club's accounts may be reviewed annually by an independent auditor appointed by the Committee.

Article 7: Discipline and Code of Conduct

7.1 Code of Conduct

All members, including players, coaches, and volunteers, shall adhere to the Club's Code of Conduct, which includes expectations for behaviour, respect, and sportsmanship.

7.2 Disciplinary Procedures

The Committee has the authority to take disciplinary action, including warnings, suspension, or membership termination, against any member who breaches the Code of Conduct.

7.3 Dispute Resolution

In the event of a dispute between members, or between a member and the Club, the matter shall be referred to the Committee for resolution. If unresolved, external mediation may be pursued.



Article 8: Autonomy of Age Groups

8.1 Independent Operation

Each age group operates independently in managing training, matches, and other age-specific activities. However, they must follow the Club's general policies, including health and safety regulations and financial accountability.

8.2 Alignment with Club Values

Age groups are expected to align with the Club's values and objectives, as outlined in this constitution, and work with the Committee to maintain a cohesive Club identity.

8.3 Communication with the Committee

Age group managers shall communicate regularly with the Committee to report on activities, share concerns, and seek guidance when needed.

Article 9: Amendments to the Constitution

9.1 Amendment Process

Any member may propose amendments to this Constitution. Proposed amendments must be submitted to the Secretary at least 30 days before the AGM or an EGM.

9.2 Voting on Amendments

Amendments shall be adopted if approved by a two-thirds majority of members present and voting at the AGM or EGM.

Article 10: Dissolution

10.1 Dissolution Process

The Club may be dissolved by a resolution passed by a two-thirds majority of members present and voting at a General Meeting specifically called for this purpose.

10.2 Distribution of Assets

Upon dissolution, any remaining assets after settling liabilities shall be transferred to a similar community sports organisation or a local charity, as decided by the members.



Article 11: Adoption of the Constitution

11.1 Adoption

This Constitution was adopted by the members of Baljaffray Football Club on 26/1/25 and shall take effect immediately.

Signatories:

- Chairperson: *A. Chastel*
- Secretary: *Antoine Olivier*
- Treasurer: *[Signature]*

Date: 26/1/25